

ADDITIONAL TECHNICAL & STAFFING FEES 2025/26

All hire fees include the services of a **Duty Manager**, **Ushers** and **Duty Technician**.

The Duty Technician will operate pre-set lighting only, assist with the connecting of your technical/electrical equipment, and problem

solve in the event of power or equipment failure.

They are not a specialised Lighting or Sound Engineer and will not design/re-design or run any shows.

Any additional requests for staffing and set-up must be confirmed in writing no later than 4 weeks before the event and incur additional charges as outlined below.

Please note all fees are subject to VAT.

STAFFING

Sound Engineer (8 hour call)	£350 + VAT
Lighting Engineer (8 hour call)	£300 + VAT
Stage Manager	£250 + VAT
Crew (minimum 4 hour call)	£120 + VAT per person
Security	Cost by arrangement

TECHNICAL REQUESTS & EQUIPMENT HIRE

Use of PA	£750 + VAT
Radio Microphone*	£50 + VAT per mic
Wired Microphone*	£15 + VAT per mic
Use of piano (subject to approval)	£225 + VAT (inc. 1 tune)
Additional piano tunes	£85 + VAT
Removal of staging in The Hearn Recital Room (except section with piano on it)	£500 + VAT
Removal of piano and all staging in The Hearn Recital Room (subject to approval)	£1400 + VAT
Disco lighting in Great Hall	from £275 + VAT
Rostra for standard orchestral set up in Great Hall (rostra for standard winds and brass)	from £500 + VAT
Rostra for choirs (each row 10m)	£900 + VAT (dependent on layout)
Lighting Design	POA

*Any equipment requiring use of PA requires a Sound Engineer at the quoted price.